

Jennifer Bauer, MA, CCC-SLP  
970-590-6206  
jennifer@bauertherapy.com  
www.bauertherapy.com



Child: \_\_\_\_\_

DOB: \_\_\_\_\_

## **Policies and Procedures**

### *Evaluation and Treatment:*

Speech therapy evaluation and intervention focuses on factors affecting your child's speech, language, peer relationships, feeding and swallowing skills, and/or social skills in the home, school, and community environments. Intervention techniques utilized are based on clinical reasoning, theories of speech therapy practice, and evidence based practice.

### *Medical Acuity & Medical Stability:*

Children must be healthy and cleared for treatment by their physician. Children may not receive services if they have illnesses such as: fever of 100.5 or greater; pink eye; vomiting and/or diarrhea; or other highly contagious viruses and/or diseases. If your child is ill, please contact Jennifer as soon as possible to cancel your session. A makeup session will be scheduled if and when possible.

### *Settings, Hours, and Days of Service:*

In order to maximize therapy outcomes, all services are provided in a natural environment for your child, including your home or other community setting. In general, therapy services are provided between the hours of 8 AM and 6 PM, Monday through Friday.

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### *Cancellation Policy*

On occasion, changes in schedule are necessary due to illness, vacations, etc. Please contact Jennifer within 24 hours or as soon as possible if you need to cancel or reschedule your appointment. If a therapy session is not cancelled prior to the appointment time or is missed without any notice, this missed appointment is counted as a no-show. Two consecutive no-shows may require your child to be placed on a hold status until the issue of missed appointments is resolved. We are happy to work out scheduling problems with you. Please let Jennifer know if you are experiencing a problem with your current schedule.

### *Financial Policy & Agreement*

Bauer Stuttering & Speech Therapy, LLC is currently an in-network provider for Health First Colorado/Medicaid, Colorado Access, and United Healthcare. Insurance companies may be billed out-of-network; however payment by your insurance company cannot be guaranteed. It is your responsibility to verify your benefits, co-payment, deductibles, and co-insurance prior to start of services.

Private insurance companies may have limits on the amount of speech-language therapy services covered. Once you have exceeded the financial limit of your benefits and you do not have additional healthcare coverage, you are responsible for the payment of your child's services.

Payment, co-payment, deductibles, and co-insurance for services are due each visit for charges incurred. Cash, checks, and major credit cards are accepted. Please understand that you are financially responsible for all charges, whether or not they are paid by insurance. Remaining balances not covered by your private insurance will be billed to you. Please pay promptly within 14 days of the statement date.

*By signing this patient agreement, you are acknowledging that you understand and agree to the policies and procedures as detailed above.*

\_\_\_\_\_  
Parent/Legal Guardian

\_\_\_\_\_  
Date